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25 October 1960

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In answer to your letter of 9 October, I discussed with Mr. William Kelly, Personnel Director, your offer to be of assistance to this Agency if there were an opportunity here to use a man of your experience and qualifications.

We are making every effort to obtain the best men available to meet the current personnel requirements of the Agency. We are at the same time trying to avoid the mistake of employing men, and particularly men of outstanding qualifications, unless we have jobs for them commensurate with their abilities and experience.

In order to give us more complete knowledge of your background, I would appreciate it if you would complete the enclosed Personal History Statements and return them to me at your convenience. After we have had an opportunity to review these statements in the light of our present personnel requirements, I will notify you immediately whether or not there is an opportunity for you to be of service to this Agency.

Very sincerely,

*S/- disp with ER 26 Oct 60.*

WILLIAM M. JACKSON  
Deputy Director of  
Central Intelligence

DD:WHJ:b  
Distr:Orig-add  
1-DD  
1-Personnel w/basic  
1-Cen Rec

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RETURN TO EXECUTIVE REGISTRY  
ADMINISTRATION BUILDING

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